



# UNIT 3.

## FREEDCAMP.

### PRACTICAL GUIDE

#### AIM

Practical presentation  
of the basic functions  
of Freedcamp

#### IMONED consortium

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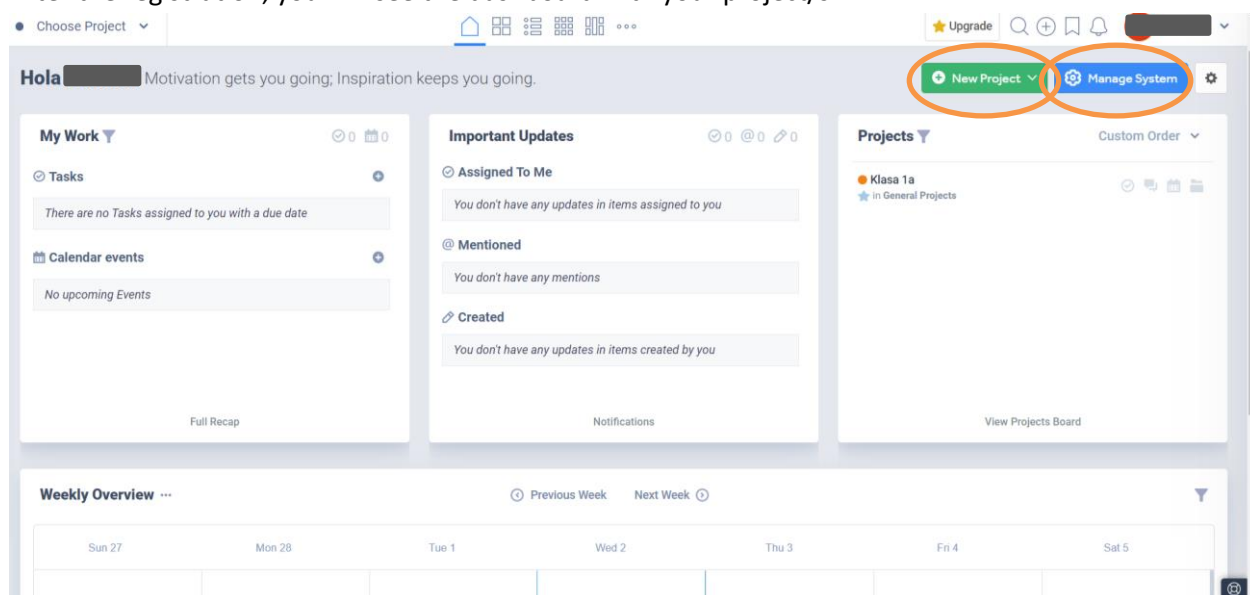
## Unit 3. Freedcamp. Practical guide

Using Freedcamp facilitates teamwork. The platform is easy and intuitive but needs time to be learned by the users. Below you can find “step-by-step” explanations on how to use Freedcamp.

### 3.1. Registration, creating a project/class

To start working with Freedcamp, you should register on [www.freedcamp.com](http://www.freedcamp.com). Your name and the name of the project are needed (for example, you can call the project “History lessons, class 1A”).

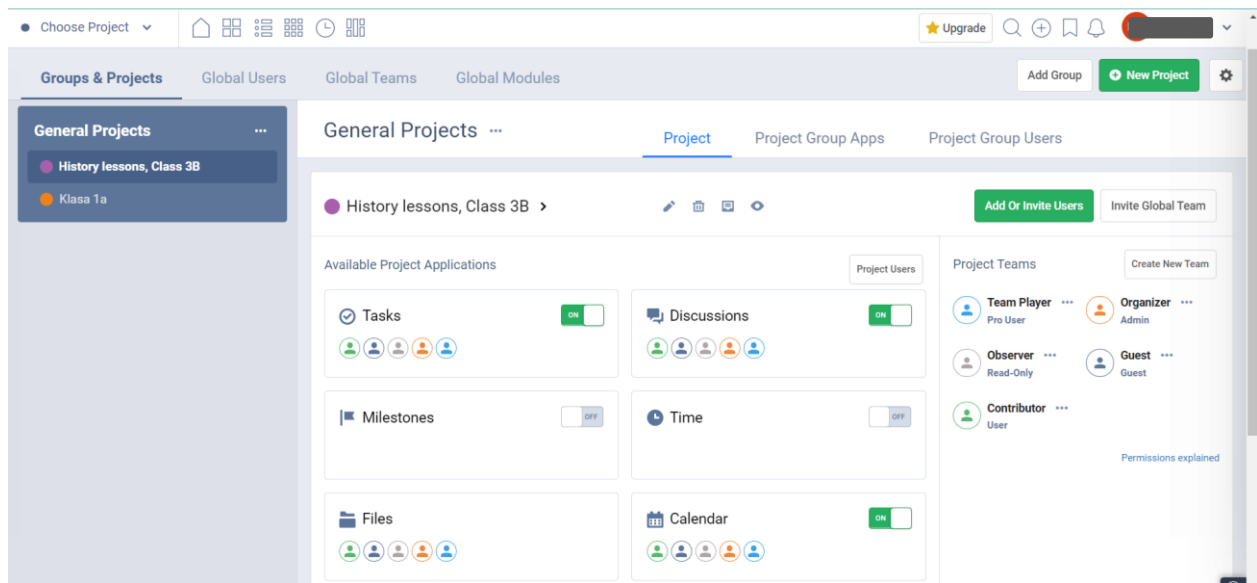
After the registration, you will see the dashboard with your project/s.



If you want to create another project, just click on the green button “New Project” and follow the instructions.

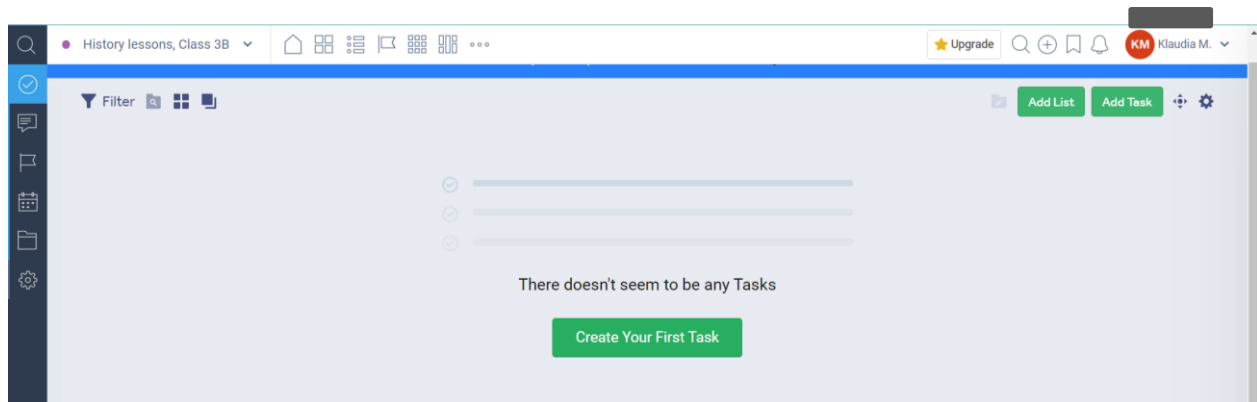
After creating a project you can add users (students). You need to insert their email addresses (students need to have email addresses).

You can also click on the blue button “Manage System” on the dashboard (see above), to manage the general issues of your projects. You can invite participants, decide which tools are needed (option off/on – see below).

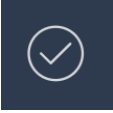




## 3.2. Main functions

Clicking on the button “Choose Project” in the upper left corner you can go to the main panel of the project/class.



On the left side, there are a few buttons that facilitate navigation through the project. These are:

-  **Tasks** – you can set the task to the whole group or particular person/s.
-  **Discussions** – here you can communicate with your students.
-  **Milestones** – it allows you and your students to determine priorities and set deadlines.



**Calendar** – you can write all the important dates here.

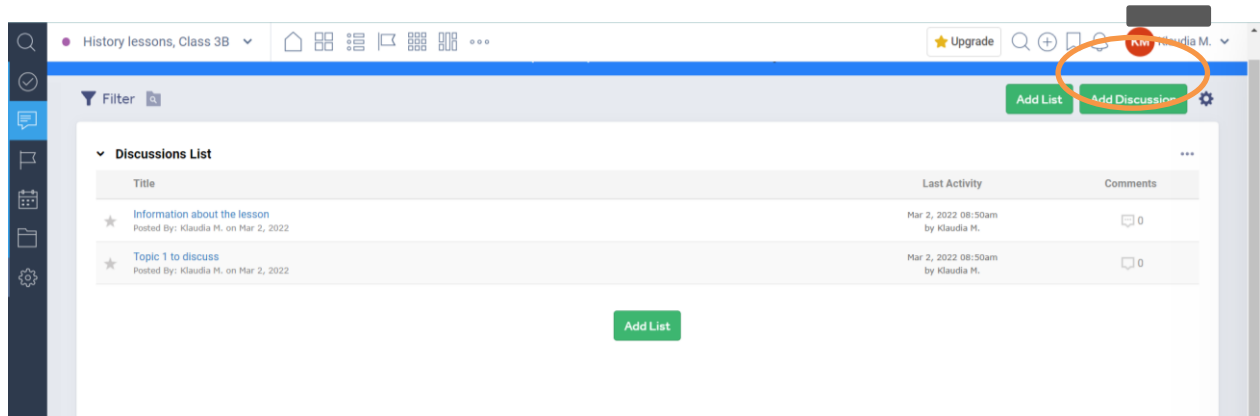


**Files** – here you can put all the documents, ppt presentations, pictures, movies, etc. You can create folders to make categories.



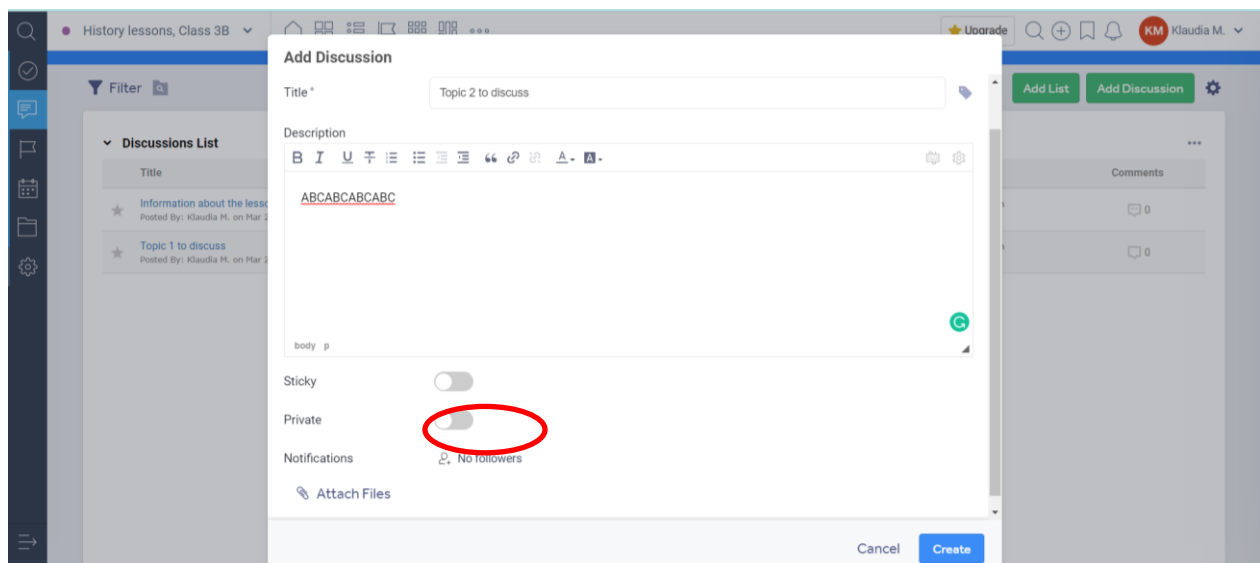
**Manage Project** – this button takes you to the general panel of the project.

Creating discussion topics is also possible on Freedcamp. You just need to click on the button “Add Discussion” and write the title.



Freedcamp is an easy and intuitive tool. For sure, it will facilitate your remote lessons.

Please, note: when creating the discussion you should add the recipients of the message. Otherwise, no one will see the message. You can choose the whole group or particular people.



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## References

[www.freedcamp.com](http://www.freedcamp.com)